

## 5 ENTRIES MAXIMUM PER ENTRANT

# 2018 Koestler Awards Entry Form

Complete both sides in BLOCK CAPITALS.  
You may photocopy this form, or download at [koestlertrust.org.uk](http://koestlertrust.org.uk). Complete with original signatures and send with your entry by **13 April 2018**.

### ENTRY DETAILS

Is this the first time you have entered the Awards?

Yes  No

Establishment:

*E.g. name of prison, hospital or probation service*

\_\_\_\_\_

Title of entry:

\_\_\_\_\_

Artform:

*Choose one artform from the 2018 Awards Guidance*

\_\_\_\_\_

Brief visual description of entry:

\_\_\_\_\_

Materials used: (visual arts only)

*E.g. 'oils on canvas', 'glitter and sequins on card'*

\_\_\_\_\_

### INDIVIDUAL ENTRANTS (groups – see next page)

First name of entrant: \_\_\_\_\_

Last name of entrant: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Prison or hospital number: \_\_\_\_\_

Using your name:

If my entry is exhibited or published, I give permission for my first name to appear alongside it.

*Authorised staff must agree*

Sales of visual artwork: (tick one choice only)

My entry is for sale. The lowest amount I'd be willing to receive is £ \_\_\_\_\_

*Choose an amount between £10 and £250*

My entry is not for sale.

I donate my entry to the Koestler Trust.

### FAST FEEDBACK

Under 18s can enter through the Fast Feedback Programme. Mark package and tick here.

**ORIGINAL SIGNATURE** of entrant agreeing to the terms and conditions of the Koestler Awards as laid out in the Guidance and for information in this form to be held on the Trust's secure and confidential database:

\_\_\_\_\_

For Koestler staff

K. No.

Artform

Supporting docs

No. of items

### AUTHORISED\* MEMBER OF STAFF SUPPORTING THIS ENTRY (\*see Guidance)

Full name: \_\_\_\_\_

Job title: \_\_\_\_\_

Department: \_\_\_\_\_

Tel. no: \_\_\_\_\_

Email: \_\_\_\_\_

I confirm that:

1. this entry is the entrant's own original work

2. entrant's first name may be made public

[if NO cross out 2.]

*Please consider this carefully, referring to Guidance (over 18s only)*

3. the entry may be sold (visual arts only)

[if NO cross out 3.]

4. cheques payable to: \_\_\_\_\_

**ORIGINAL SIGNATURE** of staff:

\_\_\_\_\_

### MONITORING FOR DIVERSITY

This information will not be used to judge your work. By filling out this section, you consent to us using your anonymised data for research and monitoring purposes.

#### Gender

- Male  
 Female  
 Transgender

#### Age

- Under 16  
 16-17  
 18  
 19-24  
 25-29  
 30-59  
 60 and over

#### Religion

- Atheist  
 Buddhist  
 Christian  
 Hindu  
 Jewish  
 Muslim  
 Sikh  
 other

Registered disabled?

Yes  No

#### Ethnic group

- Asian/Asian British – Bangladeshi  
 Asian/Asian British – Indian  
 Asian/Asian British – Pakistani  
 Any other Asian background  
 Black/Black British – African  
 Black/Black British – Caribbean  
 Any other Black background  
 Chinese  
 Irish Traveller/Gypsy  
 Mixed White and Black African  
 Mixed White and Black Caribbean  
 Mixed White and Asian  
 Any other Mixed background  
 White British  
 Any other White background  
 Any other group \_\_\_\_\_

#### Formal education completed

- No formal qualifications  
 Basic skills level 1  
 Basic skills level 2  
 GCSEs or A Levels  
 Vocational training  
 Degree or post-graduate

**Koestler Trust**  
arts by offenders ■ ■ ■

## GROUP ENTRIES ONLY

Name of group: \_\_\_\_\_ Number of people in group excluding staff: \_\_\_\_\_

First name	Last name	Prison or hospital number	D.O.B	Release date if in 2018 and home address

Please continue on a separate sheet if you need more room for your group members.  
If there are more than four people in the group awards or sales cheques will not be split.

### IF YOU ARE IN THE COMMUNITY OR DUE FOR RELEASE IN 2018

Date of release: \_\_\_\_\_

Entrant's home address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

*Please notify us if these details change*

### ARTS MENTORING OPPORTUNITIES

Koestler Mentors can offer support to help you develop your arts practice either in prison or in the community.

- I would like to receive more information on this project and I give my permission for the Koestler Trust to contact the member of staff signing this form to find out more about my suitability for mentoring.

I am keen to pursue a future in the following arts field:  
\_\_\_\_\_

### ASSOCIATES PROGRAMME

By becoming an Associate you will benefit from greater contact with the Trust through a Koestler newsletter.

If you would like to become a member please tick the box.

- I would like to become a member of the Associates Programme.

### REMINDERS

- Non-visual entries are not sold and will not be returned to you. These include writing, performance, audio, film and animation entries. Please make sure you have your own copies before submitting your work into the Koestler Awards. Following the Awards, we will dispose of your work securely.
- Visual entries can be sold with your permission, or you can choose to donate your work to the Koestler Trust for potential exhibitions or sales in the future. If a donated artwork is sold, the money raised will help us to continue our work.
- Pack your work carefully so that it reaches us safely.

**Freepost KOESTLER TRUST (contents can weigh up to 2kg) Koestler Arts Centre, 168a Du Cane Road, London W12 0TX | 020 8740 0333 | info@koestlertrust.org.uk  
www.koestlertrust.org.uk**

### CONDITIONS

By entering the Koestler Awards, you agree to the rules set out in the 2018 Awards Guidance and to the following conditions:

- a. that, while all artworks are handled with the utmost care, the Koestler Trust and its agents accept no liability for loss or damage to entries, however caused;*
- b. that all entries may be exhibited, reproduced, published, broadcast or distributed by the Trust and its agents;*
- c. that the judges' decisions are final - we will not enter into any correspondence about awards decisions;*
- d. that visual artwork left unclaimed or donated for more than 1 year from the end of March 2019 may be destroyed, sold or donated to other organisations;*
- e. your entry must not weigh more than 15kg. If your entry weighs more than 15kg send us a photograph.*